

West Exe Youth Football Club



Thank you for stepping up as a team treasurer for our amazing youth football club! Your involvement makes a difference!

Roles and Responsibilities.

With our shift to collecting payments via standing orders, the traditional role of treasurer has evolved. While you won't be collecting cash directly, your role is crucial as the main point of contact for Debbie, the club treasurer.

- **Monitoring Payments:** Keep track of monthly payments to identify any that are missed or unpaid.
- **Follow-Up:** Proactively reach out to parents to remind them of outstanding payments, ensuring timely resolution.
- **Record Keeping:** Maintain clear and organized records of payments, which will help facilitate smooth communication with Debbie.
- **Support:** Assist Debbie with any financial queries from parents and provide updates on payment status.
- **Reporting:** Regularly report to the team and committee on payment trends, helping us stay on top of our finances.
- **Collaboration:** Work closely with other team officials to ensure that all financial matters align with club policies.

TEAM TREASURER

Club Contacts

Lucy Topliss – Chair
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Brinley Way – Vice Chair
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Leigh-ann Piper - Secretary
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Debbie Stentiford – Treasurer
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